



**Program Proposal for the
AzAHPERD State Convention
Phoenix Convention Center ♦ Phoenix, Arizona
September 24-25, 2009**



Our theme this year is Inspire, Develop, Empower, Achieve!! We would love it if you could include this in your presentation.

- Sessions are scheduled throughout the convention from Thursday, September 24 through Friday, September 25. Please do not submit a proposal unless you are prepared to actually make a presentation and will be able to appear during these convention days.
- Individuals who are planning of participating in the whole convention are asked to register @ <http://www.azahperd.org>! All registrations include a Diamondback ticket for Wednesday night. We would love to have you join us!! Additional information is included in the registration information.

1. Primary Division Area: (check one)

- | | | |
|---|----------------------------------|-------------------------------------|
| <input type="checkbox"/> College | <input type="checkbox"/> Health | <input type="checkbox"/> Dance |
| <input type="checkbox"/> Physical Education | <input type="checkbox"/> General | <input type="checkbox"/> Recreation |

Indicate specific section within the division you checked:

Secondary Division Area: (if applicable)

- | | | |
|---|----------------------------------|-------------------------------------|
| <input type="checkbox"/> College | <input type="checkbox"/> Health | <input type="checkbox"/> Dance |
| <input type="checkbox"/> Physical Education | <input type="checkbox"/> General | <input type="checkbox"/> Recreation |

Program Title: (Must reflect content of the program.
Limit to 10 words or less)

**2. Brief Description of Presentation for
Final Program:** (25 words or less)

3. Abstract: Please complete the abstract form (following page) including 3 program objectives. This form *must* be completed and returned with the proposal in order for your program proposal to be considered for a presentation.

4. Presenter(s) (The following **MUST** be filled out completely)
Please list all speakers! Please do not list individuals as co-presenters unless you have a definite commitment that they will appear at the program with you on any of the convention days. Use additional paper if more than 2 presenters.

1. Name of Speaker: _____
Col/Univ/Dist/Vendor: _____
Address: _____
City/State/Zip: _____
Daytime Phone #: _____
Email: _____




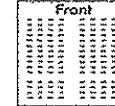

2. Name of Speaker: _____
Col/Univ/Dist/Vendor: _____
Address: _____
City/State/Zip: _____
Daytime Phone #: _____
Email: _____

5. Safety Standards: Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in several recent NASPE publications such as **Principles of Safety in Physical Education and Sport** and **Appropriate Practices in (Elementary, Middle or Secondary School)**. In consideration of liability issues, the Convention Managers and/or AzAHPERD leadership may terminate any program deemed to be hazardous to the health and safety of the participants.

6. Nature of Program: (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Audience Participation (Activity) | <input type="checkbox"/> Panel Discussion
number of panel members _____ | |
| <input type="checkbox"/> Performance | <input type="checkbox"/> Lecture | <input type="checkbox"/> Poster Session |

7. Space and Attendance Requirements: (check one)

- | | | | | |
|--|---|--|--|--|
|  |  |  |  |  |
| <input type="checkbox"/> Classroom | <input type="checkbox"/> Dance Floor | <input type="checkbox"/> Perimeter | <input type="checkbox"/> Theatre | <input type="checkbox"/> 1/2 Theatre
1/2 Open |

8. Audio-visual requirements: (please check)

- | | | |
|---------------------------------|---|---|
| <input type="checkbox"/> Screen | <input type="checkbox"/> Extension Cord | <input type="checkbox"/> Easel, pad & markers |
|---------------------------------|---|---|

Equipment NOT listed in #8 MUST be the responsibility of the

NOTE: AV Equipment is expensive. Please do not request AV items that are not vital to your presentation. Computers, LCD projectors and any type of PE equipment **MUST** be provided by the presenter.

presenter!!

9. Please check if you previously presented a program at:

- AzAHPERD Convention date of presentation _____
- SWDAHPERD Convention date of presentation _____
- AAHPERD Convention date of presentation _____

10. ☐ Is ☐ your program appropriate for CEU credit?

Yes No

If yes, please attach a resume (up to 2 pages) for each presenter along with a complete description/abstract of the program.

Mail completed proposal to:
AzAHPERD, Inc
2009 Convention Proposal
4331 E Baseline Rd STE B-105-461
Gilbert, AZ 85234

Email to: president@azahperd.org
with subject line: 2009 Convention

Proposal prepared by: _____

Daytime phone # _____



Guidelines for Presenters

AzAHPERD State Convention ♦ September 24-25, 2009 ♦ Phoenix Convention Center

The AzAHPERD Annual Convention is designed to provide AzAHPERD members the opportunity to share instructional ideas with their colleagues. The convention has approximately 100 sessions the present ideas, programs and issues in the areas of health, physical education, recreation, dance, and college programs in HPERD. Session proposals are welcome and each will receive careful professional review prior to selection so that a varied and creative convention can be provided.

Specific Guidelines:

1. Each presenter is encouraged to register and pay convention fees.
2. Although all proposals will be considered, preference will be given to those who have not presented at recent AzAHPERD events.
3. Presenters agree to provide handout materials for the proceedings (which will be in the members only area of the website) by August 24, 2009. These handout materials are so important to our members so they can go back and use the information immediately. Handouts must: not exceed six (6) pages in length, be printed on only one side, be originals (no faxes or photocopies will be accepted), be original compositions. Handout materials must be mailed or emailed to AzAHPERD by August 24th for inclusion. Because of copyright laws, copy must be written in your own words and with your own illustrations. Photocopies of textbook, web pages and/or other published copyrighted material will not be accepted *without written release from the author/publisher*.
4. The submission of a proposal and its acceptance by reviewers signifies agreement to allow the video taping of your session by others.
5. The distribution and sale of promotional materials and touting of commercial ventures by presenters is prohibited during convention sessions. Sale of items or services is strictly reserved to those exhibiting companies who sell items in the exhibit area only.
6. The sale of copyrighted materials (i.e., those items held in copyright by anyone other than the seller) is prohibited. This includes written material, audio and video tapes, and music.
7. Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in several recent NASPE publications such as **Principles of Safety in Physical Education and Sport**, and **Appropriate Practices in (Elementary, Middle, or Secondary) School**. In consideration of liability issues, the Convention Managers and/or AzAHPERD leadership may terminate any program deemed to be hazardous to the health and safety of the participants.

As a presenter, I have read and understand my responsibilities as outlined in these guidelines and agree to abide by these guidelines in my presentation.

Signature

Date

Abstract Form

This section must be completed in order for program submission to be processed.

1. List three Program Objectives:
 - _____
 - _____
 - _____
2. Abstract: Abstract must be 150-200 words typed. Please provide on a separate page and attach. Abstract will be used by reviewers in the selection process so it should be prepared to peak their interest, i.e., what is new or different about this presentation, and why is the topic important.

QUESTIONS? Email AzAHPERD at president@azahperd.org